

## Emergency Communication Information

**SAFETY FIRST!!** *The winter months sometimes bring weather conditions that require schedule delays or closures.*

**EMERGENCY PLANS:** Each family should have a plan covering what to do when children arrive home early due to an emergency situation. What is the best route home if your child cannot be delivered to the normal bus stop? Where would your child go if he/she needed help? Who would care for your child until you arrive? Is there someone your child could call to allay fears?

**MEDIA ANNOUNCEMENTS:** Listen to one of the radio station listed below or Oak Harbor Government Channel '10' (cable) between 6:00 AM and 8:00 AM if you feel the weather may create hazardous traveling conditions. Emergency messages and closures will also be posted on the Internet at <http://www.wednet.edu/psecs>. Our goal is to notify stations by 5:00 AM -- or 11:00 AM for an early emergency dismissal. Radio stations will be announcing schedule changes by district name and number. Please do not call the radio/television stations, transportation office, or the schools. Jammed telephone lines only compound emergencies. **Calling 279-5060 can access emergency school closure or schedule change information.**

**\*\* NO ANNOUNCEMENT MEANS NORMAL OPERATIONS \*\***

*Continue to listen to your radio for further announcements as conditions may change.*

<b><u>AM STATIONS</u></b>			
KAPS	660	KOMO	1000
KCIS	630	KYCW	1090
<b>*KIRO</b>	<b>710</b>	KRKO	1380
KIXI	880	KWDB	1110
		KBRC	1430

<b><u>FM STATIONS</u></b>			
KAFE	104.3	KPLU	88.5
KCMS	105.3	KRWM	106.9
KSER	90.7	KVTI	90.9
KMPS	94.1		
KMTT	103.7		

\*Key PSECS Station

### **All local TV Stations – Channels 4, 5, 6, 7, 12, 13, 26**

Announcements will be made regarding the following:

**SCHOOLS CLOSED:** All schools will be closed for one day only! All meetings, field trips, extra-curricular events, and after-school activities will be canceled for the day.

**ONE-HOUR LATE:** Schools will open one hour late and buses will also pick up one hour late at regular bus stops. Out of district buses will operate one hour late. Students will be dismissed at the regular time unless otherwise announced. Listen to your radio stations for further announcements. If we operate one hour late, half-day programs will also be one hour late.

**TWO-HOURS LATE:** If announced, NO AM/PM Kindergarten. NO Pre-school, NO Special Education Kindergarten. Buses will pick up two hours late at regular bus stops. Students will be dismissed at the regular time unless otherwise announced.

**LIMITED BUS TRANSPORTATION:** Buses will travel on designated snow routes. Snow routes are posted on the district web site at [WWW.ohsd.net](http://WWW.ohsd.net).

**SCHOOLS OPEN - NO TRANSPORTATION:** Weight restrictions can also contribute to transportation changes due to thawing roads. Be prepared to provide transportation if such notice is given. The Oak Harbor School District will make every effort to provide public notice of this situation 24 hours in advance of the occurrence.

**EMERGENCY CLOSURE OR DELAYED OPENING OF A SCHOOL OR BUILDING**  
**BEFORE SCHOOL SESSION PROCEDURES**

If weather conditions (e.g. snow, ice, and storm) occur during the night that necessitates school closure or a late start the District Plan (Procedures for School Closure or Late Start) will be implemented. Any district-wide school closure will be announced by participating radio stations (usually by 6:00 AM). If no message is broadcast, schools are on regular schedule with normal bus service.

**EARLY DISMISSAL PROCEDURES**

If weather conditions worsen significantly during the day, District officials will decide whether or not to dismiss school early. If there is an early dismissal, announcements will be made by participating radio stations. Early dismissals are very infrequent.

***Other special conditions on an individual school basis (e.g.: heating plant failure, loss of power, extensive damage to school) should be dealt with as follows:***

1. Custodial personnel should notify the site administrator and the maintenance office (the site administrator notifies the superintendent or designee).
2. The situation is examined by the site administrator and maintenance personnel (consult Utility companies as necessary).
3. The superintendent or designee determines whether school will open on time, be delayed, or be closed.
4. If school will be dismissed early, the superintendent ensures the transportation director is notified. (The transportation director will notify radio stations by activating PSECS.)

**EMERGENCY TRANSPORTATION PROCEDURES**

When a natural disaster occurs, the bus students will be held at school until the regular school dismissal time, unless conditions at school are such so that removal from school property, on foot, or by other transportation as possible, is required. Time allowing, the buses will run on the regular time schedule to make sure the students are received by the parents at each stop. Time and conditions allowing, the drivers will travel each route in the normal direction. In the event of immediate and early closure of school, and road or weather conditions interfering with normal transportation routes and procedures, students will be transported home by the safest routes under the conditions.

The District will develop emergency communication systems regarding transportation and school closure. These systems will include notifying radio stations concerning school closures, change in bus routes and bus services. School bus operation may be suspended by the school district on a daily basis when, in the judgment of the school administration, a bus route is impassable due to snow or mud, or when other weather conditions exist that make travel hazardous.

**If time is critical, the buses will not run, and bus students will be housed in the best shelter available as determined by the school administration and other appropriate Emergency Management or protection agencies.**

**[NWMS HOME](#)**